

Record of Decision

| Key Decision | Work Programme Reference |
|--------------|--------------------------|
|--------------|--------------------------|

1. **TITLE:** The relocation of resources
2. **SERVICE AREA:** Waste Operations
3. **DECISION MADE BY:** Director - David Bartram
4. **IN CONSULTATION WITH:** Director - Jo Yelland
5. **DECISION:**

The relocation of resources within Exeter City Council.

6. **REASON FOR DECISION**

This will help the service to improve their ability to manage commercial admin workload. It is essential to ensure our administrative procedures and capacity are sufficient to deal with any increase in customers we achieve.

7. **ALTERNATIVE OPTIONS CONSIDERED**

The alternative option is to retain the current staff structure.

8. **PRINCIPAL GROUPS CONSULTED:** Amanda Ziff, Principal Environment Support Officer (current line manager of the post to be reallocated)

Simon Lane, Environmental Health Manager

9. **DOCUMENT CONSIDERED:** The recent review of our commercial waste services carried out by Interim Officer of A2B Solutions identified that a number of customers have mentioned delays in setting up their account as an area of concern.

10. **DECLARED CONFLICTS OF INTEREST:** NA

11. **DISPENSATIONS GRANTED:** NA

| Decision Number | Date of Decision Made | Date decision will be implemented |
|-----------------|-----------------------|-----------------------------------|
| 36 | 11 December 2018 | 11 December 2018 |